

COMPETITION # TBG 2871

FACILITY: Eckville Manor House

DEPARTMENT: Client Services (Lodges)

TITLE: Lodge Manager

STATUS: 1.0 FTE – Temporary (Jan 5/24 - Jan 6/25)

POSITION SUMMARY:

The Lodge Manager is accountable for the overall operations, including the management of staff, material and financial resources. Essential to this role is the use of successful leadership skills in the interactions with residents, families, staff and all team members. The Lodge Manager is responsible for all concerns relating to financial, budgetary, budgetary, service and program issues, and is knowledgeable about and compliant with, the facilities existing policies and procedures.

QUALIFICATIONS:

- Minimum 5 years' work experience in a seniors or hospitality industry preferred
- Extensive management and administrative experience
- Related post-secondary education
- LPN certification or equivalent

REQUIREMENTS:

- Demonstrates leadership in site administration and management including staffing, programs, WH&S, Quality Control, Procurement
- Fosters strong Resident and Stakeholder relations
- Budget development, approval and control
- Maintains accurate records
- Understands and adheres to applicable legislation and labour relations involvement

PAY RATE: As per MOS collective agreement

DATE POSTED: November 23, 2023

CLOSING DATE: When suitable candidate is found

Must be 18yrs of age or older to apply for this position, please email your resume to resumes@bethanygrp.ca
The competition # must be included in the subject line to be considered for the position.

All Employees are required to be fully immunized against COVID-19 and provide proof of full immunization against COVID-19 as a condition of employment. *Full immunization status is achieved when 14 days have passed after the second dose of a two-dose vaccine, or the first dose of a single-dose vaccine.*

In compliance with The Protection for Persons in Care Act, successful candidates must provide a valid Criminal Record Check (current within 90 days) before employment can be confirmed.

We sincerely thank all candidates for their application; however only those selected for interview will be contacted.